

### **Ramsay McMichael Careers and Vacancies**

**JOB TITLE:** Surveyor

**OFFICE:** Glasgow

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We are looking to recruit a Surveyor within Ramsay McMichael, a QuestGates company.

The role will involve the validation of contractor's reinstatement proposals and reporting on same in a standard form; the scoping of reinstatement works, working with contractors to receive their proposal and also producing Description of Works, full Tender Documents and carrying out the role of Contract Administrator, whilst suitably managing all reinstatement works on site, and liaising with all stakeholders.

Traditional Building Surveying professional services, such as Dilapidations Surveys, Schedules of Condition; Building Surveys; Specific Defect Analysis Reporting; Maintenance Plans; work in relation to historic buildings and Measured Surveys may also form part of the core day-to-day duties.

To be considered, candidates must have a broad range of survey experience and be able to work under minimal supervision and direction, with a focus on developing client relationships and taking autonomy for specific instructions.

To be successful in the role you will need to demonstrate a commitment to innovation and a determination to provide a market leading service and product on behalf of Ramsay McMichael, a QuestGates Company.

#### **Key Skills:**

- Excellent degree of knowledge of Surveying related claims and principles
- Excellent communication skills, both oral and written, with sound negotiation and investigation skills
- High degree of IT competency and literacy
- Demonstrate personal and professional integrity and lead by example
- Ability to work and contribute positively as part of a team and in isolation
- Ability to work accurately under pressure, adhering to deadlines and service standards
- Ability to maintain a flexible approach at all times

- Degree level qualification in Surveying or Engineer discipline
- Suitable chartered status or working / willing to work towards; MRICS, C.Build.E MCABE, MCIQB, MICE, CEng or MStructE is preferred

**The role involves:**

- To demonstrate a high level of technical quality and service delivery
- To provide exceptional customer service at all times
- To participate positively and constructively as a team member, sharing knowledge and providing feedback and suggestions
- To communicate effectively and proactively with all relevant parties by the most effective and expeditious means, prioritising the use of telephone contact, ensuring that claims are proactively managed
- To work closely with the other Managers to ensure service is delivered to the highest possible standard
- To ensure adherence to contractual/Client SLA's and KPI's
- To be accountable for the satisfactory resolution of any issues

**The Package:**

- Competitive salary
- Enhanced contributory pension
- Performance related bonus
- Flexible benefits
- Enhanced family leave
- Electric car scheme
- Voluntary benefits schemes
- Birthday holiday
- Share purchase scheme with interest free loans

**Hours of work:**

Standard working week is 37.5 hours, Monday to Friday with flexibility to work from home / office.

**Closing Date for Applications:**

Close of business on Friday 23<sup>rd</sup> August 2024.

**Contact details:**

If you would like further information about this vacancy or wish to apply, please contact Siobhan Bullock on 07885 456254 or email [recruitment@questgates.co.uk](mailto:recruitment@questgates.co.uk) by the closing date.