



## QuestGates Careers and Vacancies

**JOB TITLE:** Loss Adjuster

**DIVISION:** Property

**LOCATION:** Covering the Northeast and surrounding areas

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We are looking to recruit a Loss Adjuster, to cover claims in and around the Northeast area, the role will be home based.

You will use your technical knowledge and experience to proactively investigate commercial property claims and report thereon, in compliance with prevailing client requirements / service standards and providing exceptional customer service throughout.

To be successful in the role you will need to demonstrate a commitment to innovation and a determination to provide a market leading service and product on behalf of QuestGates.

### **Key Skills:**

- Excellent degree of knowledge of commercial property related claims and principles
- Excellent communication skills, both oral and written
- Good degree of IT competency and literacy
- Demonstrate personal and professional integrity and lead by example
- Ability to work and contribute positively as part of a team and in isolation
- Ability to work accurately under pressure, adhering to deadlines and service standards
- Ability to always maintain a flexible approach
- Ideally DIP CILA qualified, or willing to work towards
- Minimum 3 years property claims experience, including 2 years in an external role
- Strong commercial background and expertise with handling property owner claims

### **The role involves:**

- To demonstrate a high level of technical quality and service delivery
- To provide exceptional customer service at all times



- To participate positively and constructively as a team member, sharing knowledge and providing feedback and suggestions
- To communicate effectively and proactively with all relevant parties by the most effective and expeditious means, prioritising the use of telephone contact, ensuring that claims are proactively managed
- To promote and support the TCF principles
- To ensure adherence to contractual/Client SLA's and KPI's
- To be accountable for the satisfactory resolution of any issues

**The Package:**

- Competitive salary
- Enhanced contributory pension
- Performance related bonus
- Flexible benefits
- Enhanced family leave
- Electric car scheme
- Voluntary benefits schemes
- Birthday holiday
- Share purchase scheme with interest free loans

**Hours of work:**

Standard working week is 35 hours, Monday to Friday with flexibility to work from home / office.

**Closing Date for Applications:**

Close of business on Friday 20<sup>th</sup> December 2024.

**Contact details:**

If you would like further information about this vacancy or wish to apply, please contact Siobhan Bullock on 07885 456254 or email [recruitment@questgates.co.uk](mailto:recruitment@questgates.co.uk) by the closing date.